

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**September 25, 2023**

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Wade read Resolution 5455 A Resolution authorizing the Township Administrator to enter into a Guaranteed Maximum Price Agreement with a Construction Manager At-Risk, Conger Construction Group, for the construction of Clearcreek Fire District Fire Station 24. Mr. Agenbroad, Fire Chief, gave background on the new fire station. Chief Agenbroad thanked Assistant Chief Cox, the Board, Mr. Clark, Township Administrator, and Mr. Carolus, Fiscal Officer for their work in making this possible. Chief Agenbroad noted that the construction was being paid for with funds already available and that over a million dollars were saved by not having to borrow money for the construction. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Agenbroad asked the Board to authorize the ‘pre-order’ of eight Stryker Lifepak15 V4 cardiac monitors on State Bid in 2024 totaling \$218,494.44. Mr. Wade asked for a motion to authorize the purchase. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5446 – Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading. Chief Agenbroad noted that the Resolution authorized the intergovernmental transfer of the Mass Casualty Unit equipment to the Hamilton County Emergency Management Agency. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Agenbroad asked the Board to accept a generous donation of \$50 from Ron Crompton to benefit the Fire District. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Agenbroad then asked the Board for authorization to apply for the 2024 Loeb Foundation Grant to continue the Fire District’s Knox Electronic Key Retrofit Plan. This Retrofit Plan will replace existing brass keys with new electric key devices that provide better security and oversight of our Knox Box fleet. Mr. Wade asked for a motion to authorize the application. Mr. Muterspaw so moved

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with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board for authorization to purchase three Dodge Durango cruisers (one 2023, two 2024) from Greve Dodge on State Bid for a combined total of \$146,853 and to authorize the upfit of the 2023 Durango by Parr Safety Equipment at a cost of \$23,004. Chief Terrill gave background on the purchase. Mr. Wade asked for a motion to authorize the purchase. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Terrill asked the Board for authorization to apply for the 2024 Loeb Foundation Grant to purchase night vision goggles for three Township's officers who are members of the Warren County Tactical Response Unit. Mr. Wade asked for a motion to authorize the application. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5447 – A Resolution dedicating a portion of Clearcreek Township's share of funds from the American Rescue Plan Act funds to pay for various projects and equipment and dispensing with the second reading. Mr. Clark gave background on the request to replace the salt barn using ARPA funds. Mr. Jones, Road Superintendent, added additional information on how the building would be constructed. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5458 – A Resolution to approve an agreement between Clearcreek Township and Spectrum Business for fiber optic internet service at all Township locations and dispensing with the second reading. Mr. Clark advised that this resolution would allow a fiber optic connection with Patricia Allyn and will also enhance the Township's connection speed from 100MBS to 200MBS. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – September 11, 2023, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Remove Officer Reggie Bronnenberg from probation and accept him as a regular, fulltime employee, and adjust his hourly rate of pay to \$36.78 per the Collective Bargaining Agreement (CBA), effective September 16, 2023.
- 4 Adjust Officer Kimberly Robinson's hourly rate of pay to Step 5, \$38.12 per the CBA, effective September 16, 2023.

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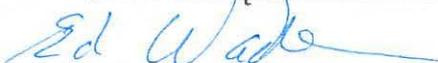
- 5 Set public hearings in the following two Zoning Commission cases for Monday, October 9, 2023, 5:30 p.m.:
- a. 9959 Bunnell Hill Road, zone change from Suburban Residence Zone “R-1” to “General Business “B-2”.
  - b. 8616 N SR 48, zone change from Township Residence Zone “TR-1” to Residence Zone “R-1”

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

At 9:17 a.m., Mr. Wade asked if the Board wished to go into executive session pursuant to Ohio Revised Code 121.22(G)(2) [t]o consider the purchase of property for public purposes. Mr. Muterspaw moved to enter executive session. Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

The Board returned from executive session at 9:34 a.m. with Mr. Wade asking for a motion to immediately resume the regular meeting. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:35 a.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

FISCAL OFFICER   
TRUSTEE   
TRUSTEE   
TRUSTEE 